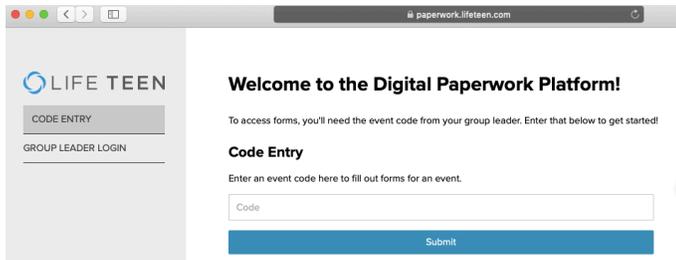


# LIFE TEEN SUMMER CAMP PAPERWORK

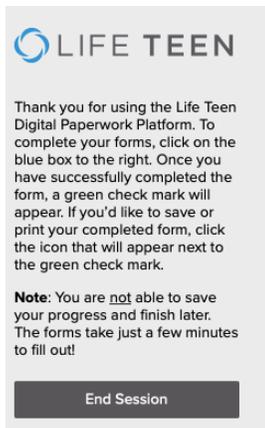
Parents of campers under the age of 18, campers 18 and older, core members, and youth ministers attending a Life Teen Summer Camp must complete online paperwork before being able to participate in camp activities. **You are not able to save your progress and finish later or edit information after submission. The forms take just a few minutes to fill out.** Step-by-step instructions can be found below. If you have any questions about online paperwork please contact your Group Leader.

1. Look for communication from your Group Leader with a unique 4-digit access code or unique url in the form of `paperwork.lifeteen.com/c/####`.
2. You can use the unique url to access the liability forms or you can go to [paperwork.lifeteen.com](http://paperwork.lifeteen.com). If code entry does not appear on your page, click code entry on the left/top toolbar of the page, enter the 4-digit code provided by your Group Leader and click submit.



Enter 4-digit code here. You will get this code from your youth minister/ group leader.

3. You will land on the page below. Click the blue box to begin paperwork. If you are a parent filling out paperwork for your child make sure to input their information, not yours.



## My Paperwork

### My forms for Covecrest Confirmation Retreat 2020 (0/1 completed)

Group: Covecrest Staff, Group Leader: Christie Kreikemeier

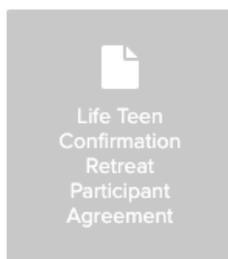


This gray 'No' sign indicates that your paperwork is incomplete. Once the form is completed and signed this will turn into a green checkmark.

4. At the end of the form you will see a confirmation window, review and confirm all information is accurate before submitting because you can not go back to edit later. Additionally, **Life Teen staff cannot edit any information after a form is submitted.** Once the form is complete you will see a green checkmark after the form icon. If you wish to download and save or print the completed form for your own records, click the pdf icon next to the green checkmark.

### Christie Kreikemeier's forms for Covecrest Confirmation Retreat 2020 (1/1 completed)

Group: Covecrest Staff, Group Leader: Christie Kreikemeier



The green check mark means you are complete! Click the blue PDF icon to download and save or print.

5. Please note that if you have one child attending multiple events or different weeks of camp, there will be a unique 4-digit code for each event. If you have multiple children attending the same week of camp, you will be able to use the same 4-digit code to fill out forms for each child.