

2021 Life Teen Summer Event Cancellation Policies

In an effort to continue serving parishes to the greatest extent possible as the effects of the COVID-19 pandemic continue, we have modified our policies regarding existing credits from previously cancelled events. Additionally, we will be implementing the following cancellation policies for events held in Summer 2021.

Extension on Existing Credits

- The expiration date on all existing credits from previously cancelled events has been extended to December 31, 2022.
 - This means you can use your existing credit for any Life Teen event, camp, resource, or subscription until the end of 2022.
 - o As a reminder your credit is equivalent to the amount of money paid and is not specific to the event you were registered for or the number of spots you had registered for.
 - o If you are unsure whether or not you have remaining credit or the amount of your credit, please contact Mary Zitelli at mzitelli@lifeteen.com.

Deposit Payments

- Deposit payments are due within 2 weeks of registering your group.
 - o This is necessary to secure your space at events.
 - o Please be aware that we will have more limited registration capacities than usual this year to accommodate social distancing, so events may sell out more quickly than in prior years.
- Deposit payments are non-refundable, but may be eligible to become credit.
 - o If your entire group is unable to attend the event, your deposit payment will become credit with Life Teen that can be used until the end of 2022.
 - o If individual members of your group are unable to attend the event, we are unable to offer a refund or credit. You are welcome to bring a substitute in place of the individual(s) who can no longer attend.

Final Balance Payments

- Final balance payments are due according to the following schedule:
 - Catholic Youth Ministry Convention May 1
- Steubenville West June 15
- o Life Teen Leadership Conference May 15
- Steubenville East June 15

o Steubenville Lone Star – May 15

o Steubenville NYC – June 15

- Steubenville Atlanta May 15
- After final balance deadlines have passed, the following cancellation policies apply to your final balance payment:
 - o If your entire group is unable to attend the event, your final balance payment will become credit with Life Teen that can be used until the end of 2022.
 - o If individual members of your group are unable to attend the event, we are unable to offer a refund or credit. You are welcome to bring a substitute in place of the individual(s) who can no longer attend.

Additional Information

- You are welcome to use existing credit to cover deposit or final balance payments. The above policies apply whether you use existing credit or pay new money for your registrations.
- If, due to unforeseen circumstances, Life Teen cancels any event that your group is registered for, any deposits paid will become credit and any final balances paid will be eligible for a refund.

If you have additional questions, please contact Mary Zitelli at <u>mzitelli@lifeteen.com</u> or 800-809-3902 ext. 231.